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Our Ref: **HHA_MD_Lot2_009**

Date: **30th August 2019**

Dear Sirs,

HARWICH MAINTENANCE DREDGING FRAMEWORK 2018 TO 2021

In accordance with the above framework we are pleased to send the latest mini-competition request documents for your consideration. This mini-competition is for Lot 2 Sediment Placement Works for the service period of November 2019 to April 2020 inclusive. The details of the works required are set out for Lot Two in the **Work Package Document Pack**, reference number **HHA_MD_2017/4_v7**. There is one change to the pack, made in the light of experience from previous Lot 2 mini-competitions:

- Service Information Clause 205.8 now includes the requirement for the Contractor to supply the Service Manager with data on the density of material being dredged at 30 second intervals.

The tender submission must include;

- a. Contractor's offer;
- b. Contract Data Mini-competition Ref 009 provided by the Supplier;
- c. Completed price list;
- d. Contractor's Plan for providing the service for the service period.
- e. Current insurance certificates for the insurances required by the contract.

Blank copies of items a, b and c are included in the **Work Package Request Pack (Mini-competition reference 009)** sent with this letter. The Contractor's Plan shall comply with Clause SI400 of the Service Information for Lot Two. As set out in the Service Information, the plan needs to show the mobilisation and demobilisation of all plant during the period and the amount of sediment the trailer dredgers will remove on each visit.

The tender period for this mini-competition is three weeks. All queries and requests for information will be addressed as quickly as possible but tenderers are advised to submit any queries they have as soon as possible to allow for any delays in responding.

Please contact the Authority if you have any queries regarding this competition process, the works, or to arrange a site visit. Any clarifications or amendments which are given to any contractor will be circulated amongst all those on the Lot 2 framework. For all queries it is important that e-mails are



addressed to both the main HHA contacts, i.e. Harbour.Engineer@hha.co.uk and AH.Engineer@hha.co.uk to ensure queries are received and responded to in good time.

Please note that completed documents must be returned to HHA by **12:00 midday (UK time) on 20th September 2019** to the email address tenders@hha.co.uk. The documents **MUST NOT** be sent or copied to any other Authority email address. Full instructions are included in the Work Package Request Pack.

Would you please confirm by e-mail to the above addresses that you have received this invitation letter, Work Package Request Pack and Work Package Document Pack.

Yours faithfully,

A handwritten signature in black ink that reads "John Brien".

J R Brien

Harbour Engineer

